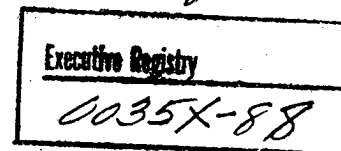


CENTRAL INTELLIGENCE AGENCY



Director of Congressional Affairs

7 January 1988

NOTE FOR: The Director
The Deputy Director

FROM: Dave Grie



Herewith our goals and strategies for
1988.

cc: All Office of Congressional
Affairs Employees



0-100-1R

04/M-13-AR

7 January 1988

OFFICE OF CONGRESSIONAL AFFAIRS

Goals and Strategies for 1988

Promote the 4 C's (candor, corrections, completeness, consistency)

incorporate into presentations given to Agency audiences
use during prebriefings of Agency briefers and witnesses
introduce as a subject in training course for mid-level and
senior officers

Implement the new Guidelines for Contacts with Congress

produce in booklet form for wider distribution
make required reading for briefers and witnesses
use as teaching material in Agency courses

Improve responses to congressional inquiries

emphasize to components the need for prompt, complete
written responses
review incoming questions and outgoing responses to ensure
due regard for sources and methods principles

Reduce number of briefings of Congressional staffers

limit briefings of staff of nonoversight committees
reduce number of briefings of personal staff
seek joint briefings of oversight committee staffs
whenever feasible

Discourage trend towards micromanagement

resist requests for detailed operational briefings
discourage Members and staff from proposing how resources
should be allocated and who should receive them

Encourage improved security in Congress

support the Senate's new Office of Security and encourage
House to follow Senate's lead
apply penalty system for incorrect handling of CIA material

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